

Preface

MISSION

The mission of the Northern Plains Area Secretarial Advisory Council (NPASAC) is to provide a resource for the Area Director and management for matters relating to the secretarial profession. The Council is to work with the Area Director and management in an advisory capacity on new initiatives which impact employees in the organization, provide input and serve as liaison to the NPA representative to the ARS National Advisory Council for Office Support Professionals (NACOSP) on matters which impact employees Agency-wide, and to enhance the secretarial profession through training, mentoring and recognition.

VISION

Our vision is to ensure that the NPA has highly skilled professionals working in partnership with management to meet the secretarial and administrative needs of the organization.

NPA Secretarial Advisory Council

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A listserver has been created to facilitate communications with the NPA Council members. You may communicate directly with all members by sending a message to: NPASAC@ars.usda.gov